



PURCHASE ORDER
DSWD MIMAROPA Region
Entity Name

Supplier : SWISS-BELHOTEL BLULANE	P.O. No. : 2022-07-0516
Address : 609 Tomas Mapua St., Sta. Cruz, Manila	Date : July 1, 2022
TIN : 010-232-926-000	Mode of Procurement : NP-LOV

Gentlemen:
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : SWISS-BELHOTEL BLULANE (609 Tomas Mapua St., Sta. Cruz, Manila)	Delivery Term : FOB Destination
Date of Delivery : AUGUST 4-5, 2022	Payment Term : 15-30 days upon final inspection

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	VENUE	<p align="center">BOARD AND LODGING AND VENUE</p> <p align="center">CONDUCT OF TRAINING ON ROLL-OUT ORIENTATION ON FACT FINDING INVESTIGATION MANUAL FOR FORC AND FFT MEMBERS</p> <p>VENUE: SWISS-BELHOTEL BLULANE (609 Tomas Mapua St., Sta. Cruz, Manila)</p> <p>DATE OF ACTIVITY: AUGUST 4-5, 2022</p> <p>USE OF FUNCTION ROOM TO COMMENCED ON AUGUST 4, 2022</p> <p>*Use of Fully Air-Conditioned Session Hall/Conference Room, spacious for 21 participants or more for physical distancing in compliance with Covid-19</p> <p>*Date: AUGUST 4, 2022, 8:00 am - 12:00 nn</p> <p>*With AM Snack and LUNCH</p>	1	22,000.00	22,000.00
			COMPLY		
2	PAX	<p>BOARD AND LODGING (1 Day/1 Night)</p> <p>Room Sharing: Air-conditioned Room, TRIPLE Sharing with Individual Bed per Pax and Free Toiletries (With the IATF and DOT Guidelines for the Minumum Health Standard)</p> <p>Check-In Date and Time: AUGUST 4, 2022 /1:00 pm</p> <p>Check-Out Date and Time: AUGUST 5, 2022 / 12:00 nn</p> <p>MEALS SCHEDULE:</p> <p>AUGUST 4, 2022: PM Snack and Dinner</p> <p>AUGUST 5, 2022: Breakfast, AM Snack and Lunch</p> <p>Guaranteed Pax: 19 Pax</p> <p>Type of Serving:</p> <p>*Managed Buffet for Breakfast (6:00 am), Lunch (12:00 nn) and Dinner (6:00 pm)</p> <p>*Plated Snacks (AM Snack-9:00 am and PM Snack-3:00 pm)</p> <p>Menu Selection:</p> <p>*Hotel to submit Menu (Minimum of atleast 2 Viands, Soup, Desserts and Beverages)</p> <p>*Hotel will submit proposed menu of the day one (1) week before the training schedule</p> <p>*Food to be served should have vegetables and fruits and can adjust for Muslim and non pork eaters</p>	21	2,000.00	42,000.00
			COMPLY		PHP 64,000.00

COMMISSION ON AUDIT
RECEIVED BY: *[Signature]*
DATE: 27 JUL 2022

Page 1 of 2	Sub-Total	PHP 64,000.00
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In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

<p>Conforme:</p> <p align="center">_____ Signature over Printed Name of Supplier</p> <p align="center">_____ Date</p>	<p>Very truly yours,</p> <p align="center"><i>[Signature]</i> LEONARDO C. REYNOSO, CESO III Signature over Printed Name of Authorized Official</p> <p align="center">_____ Designation</p>
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<p>Fund Cluster : 101</p> <p>Funds Available : 64,000.00</p> <p align="center"><i>[Signature]</i> DANILYN T. GALAN Signature over Printed Name of AC/IV/ OIC - Head, Accounting Section</p>	<p>ORS/BURS No. : 02-101101-2022-07-2865</p> <p>Date of the ORS/BURS: 7/1/2022</p> <p>Amount : 64,000.00</p>
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Date of Delivery : AUGUST 4-5, 2022	Payment Term : 15-30 days upon final inspection

Stock/Property No.	Unit	Description	Quantity	Unit Cost	Amount
		INCLUSIONS: *Structurally sound and safety for occupancy with enough Fire Escapes, Fire Fighting Equipments, CCTV, Elevators and Stairs *Facilities must be PWD and Senior Citizen Friendly *Air-Conditioned Guest Rooms with Cable TV *Free-Use of Fully Air-Conditioned Session Hall/Conference Room, spacious for activities and can accommodate 30 participants or more for physical distancing in compliance with Covid-19 *No Obstructing Pillars in the Conference Room *The Session Hall/Conference Room is free from noise/which is detrimental to the event/meeting *With Registration Area and Free Use of Parking Area *Free use of Telephone Line, Projector with Screen, Sound System with 2 Microphones, Electric Outlets, Extension Cords, Whiteboard and Whiteboard Marker and Eraser, and other Amenities *Free WI-Fi access for both guest and function rooms *Atleast One (1) Hotel Staff/Attendant available at any given time during the session to assist the Secretariat in Logistical concerns and act as marshal to remind the hotel health protocols *Venue must be in a new-normal setup with provision of alcoholand sanitizers and extra face masks for te participants; 2-meter distancing among the participants *Venue must have a large monitor TV Screen for the conference call, and other necessary materials/technology for conference call *FREE Complimentary Room for the Regional Director and the Secretariat (which is excluded to be required no. of rooms for participants) *Preferably with available hotel mini-bus/vehicle *With PROVISION of Welcome Banners/Acknowledgement of Participants Printed in two (2) Tarpaulins *****Nothing Follows***** Rating Factors: Passing Rate = 85% PR No.: 2022-06-0657 Approved Budget for the Contract: Php 64,000.00 Purpose: BOARD AND LODGING AND VENUE FOR THE CONDUCT OF TRAINING ON ROLL-OUT ORIENTATION ON FACT FINDING INVESTIGATION MANUAL FOR FORC AND FFT MEMBERS ON AUGUST 4-5, 2022 Prepared by: Lorie Licop Page 2 of 2	COMPLY		

(Total Amount in Words)	Sixty-Four Thousand Pesos Only	PHP 64,000.00
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In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

Very truly yours,

Signature over Printed Name of Supplier

LEONARDO C. REYNOSO, CESO III
Signature over Printed Name of Authorized Official

Date

Designation

Fund Cluster : 101
Funds Available : 64,000.00

ORS/BURS No. : 02-10101-2022-07-2865
Date of the ORS/BURS : 7/1/2022
Amount : 64,000.00

DANILYN T. GALAN
Signature over Printed Name of AO IV/ OIC - Head, Accounting Section

NOTICE OF AWARD

July 1, 2022

IREENE TOLENTINO
Authorized Representative
SWISS-BELHOTEL BLULANE
609 Tomas Mapua St., Sta. Cruz, Manila

Dear **Ms. Tolentino**:

We are pleased to inform you that the RFQ No. 2022-06-0657 for "**Board and Lodging and Venue for the Conduct of Training on Roll-Out Orientation on Fact-Finding Investigation Manual for FORC and FFT Members on August 4-5, 2022**" is hereby awarded to you as the Bidder with the Lowest Calculated Responsive Bid at a Contract Price equivalent to **Sixty-Four Thousand Pesos Only (Php 64,000.00)**

You are therefore required to comply with the Terms and Conditions stated in PO No. 2022-07-0516 from the receipt of this Notice of Award.

Please signify your conformity by signing below and transmitting a signed copy to us.

Very truly yours,


LEONARDO C. REYNOSO, CESO III
Regional Director 

Conforme:

(Signature over Printed Name of Bidder's Authorized Representative)

SWISS-BELHOTEL BLULANE

Date: _____